

**ALGONQUIN AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
2600 HARNISH DRIVE  
JANUARY 26, 2011  
7:30 P.M.**

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, January 26, 2011 in the board room.

All packets were distributed on Friday, January 21, 2011 and an agenda was posted in the library forty-eight hours prior to the meeting.

The meeting was called to order at 7:30 p.m. by Trustee President Hammerlund

Those answering roll call were Trustees Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani and Van Der Bosch. Also present were Librarians Elam, Nee, Parmele, Pearsall, Slavick, Tobias and Circulation Department Head Christopherson.

**AUDIENCE TO VISITORS**

Belinda Husak, Circulation Customer Service Associate.

**APPROVAL OF THE CONSENT AGENDA AS AMENDED**

Motion to approve the Consent Agenda of the January 26, 2011 Board of Trustees Meeting as amended was made by Trustee Hammerlund and seconded by Trustee Mulcahy.

Ayes: Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani and  
Van Der Bosch

Nays: None

Absent: None

Abstain: None

**CORRESPONDENCE**

1. A letter From the Salvation Army on receipt of a gift of \$10,000 by IGS Energy on behalf of IGS' customers.
2. Thank you letter to Alicia Parmele for the libraries support and participation in the Festival of Trees Program.
3. Congratulation letter to Lynn Elam for her work started at the Summit on the Future of Illinois Library Cooperation from the ILA President, Gail Bush.
4. Letter from Representative P. Althoff regarding a Federal Grant Opportunity available to Illinois Libraries.

5. An Acknowledgement Certificate to Librarian Parmele for the libraries support and participation in the Festival of Trees Program.
6. An Acknowledgement Certificate to Librarian Ritz for the libraries support and participation in the Festival of Trees Program.
7. A letter from a patron regarding a visit to the Eastgate Library.
8. A condolence letter from the Board to former employee Virginia Kulesa on the passing of her husband and former employee Stanley Kulesa.

**APPROVAL OF POLICY TO LIMIT ACCESS TO LIBRARY MATERIALS**

There was some discussion. Motion to approve Policy to Limit Access to Library Materials was made by Trustee Hammerlund and seconded by Trustee Mulcahy.

Ayes: Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani, and Van Der Bosch  
 Nays: None  
 Absent: None  
 Abstain: None

**APPROVAL OF POLICY GOVERNING SOCIAL MEDIA TOOLS**

Motion to approve the Policy governing Social Media Tools was made by Trustee Sprague and seconded by Trustee Schwarz.

Ayes: Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani and Van Der Bosch  
 Nays: None  
 Absent: None  
 Abstain: None

**APPROVAL OF AMENDED POLICY 407 OVERTIME PAY**

There was some discussion. Motion to approve the amended Policy 407 Overtime Pay was made by Trustee Schwarz and seconded by Trustee Van Der Bosch.

Ayes: Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani and Van Der Bosch  
 Nays: None  
 Absent: None  
 Abstain: None

**APPROVAL OF AMENDED POLICY 408 SUNDAY & HOLIDAY COMPENSATION**

There was some discussion. Motion to approve the amended Policy 408 Sunday & Holiday Compensation was made by Trustee Hammerlund and seconded by Trustee Mulcahy.

Ayes: Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani and Van Der Bosch  
 Nays: None  
 Absent: None  
 Abstain: None

**REVIEW OF CLOSED SESSION MINUTES 5/ILCS 120/2.06(D)**

There was some discussion. The Review of Closed Session Minutes 5/ILCS 120/2.06(d) was tabled until February 23, 2011

**SWOT ANALYSIS AND ASSESSMENT**

Librarian Elam provided a preliminary assessment view of the library provided by the Department Heads. The Analysis and Assessment indicated a need for a building assessment, a technology assessment, and a need to develop a capital improvement plan.

**STAFF REPORTS**

There was some discussion.

**OPEN ITEMS FOR DISCUSSION**

President Hammerlund informed the Board that she will be absent for the February 23, 2011 Board Meeting.

President Hammerlund wants to continue with the actual correspondence in addition to electronic correspondence.

President Hammerlund commended Kristen and the Team for their work on the informational sheets for e-books and personal technology that were provided.

Trustee Stefani informed the Board of his new phone number.

**ADJOURNMENT**

A motion to adjourn at 9:08 p.m. was made by Trustee Hammerlund and seconded by Trustee Mulcahy.

- Ayes: Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani and Van Der Bosch
- Nays: None
- Absent: None
- Abstain: None

ATTEST:

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Secretary

APPROVED:

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President

**ALGONQUIN AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
2600 HARNISH DRIVE  
September 22, 2010  
12:30 P.M.**

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday 22, 2010 to interview candidates for the Administrative Librarian position in the board room.

The interview of the first candidate began at 12:30 p.m. and was led by Trustee President Hammerlund.

Those present were Trustees Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani, and Van Der Bosch.

The interview of the second candidate began at 3:00 p.m. and was led by Trustee President Hammerlund.

The interviews were completed at 5:30 p.m.

ATTEST:

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Secretary

APPROVED:

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President

**ALGONQUIN AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
2600 HARNISH DRIVE  
September 24, 2010  
12:30 P.M.**

The Board of Trustees of the Algonquin Area Public Library District met on Friday 24, 2010 to interview two additional candidates for the Administrative Librarian position in the board room.

The interview of the third candidate began at 12:30 p.m. and was led by Trustee President Hammerlund.

Those present were Trustees Faubl, Hammerlund, Mulcahy, Schwarz, Sprague, Stefani, and Van Der Bosch.

The interview of the fourth candidate began at 3:00 p.m. and was led by Trustee President Hammerlund.

There was some discussion.

The trustees selected a candidate to offer the position of Administrative Librarian. Trustee Hammerlund initiated negotiations with the candidate.

The session ended at 6:00 p.m.

ATTEST:

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Secretary

APPROVED:

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President